

## Club Activity Request

Club's Name: ..... Date: .....

Description of the activity requested:

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.....  
.....  
.....

Material Needed:

.....  
.....  
.....  
.....

Estimated Cost requested:

.....

Guests/Speakers:

.....  
.....  
.....

**Note:** The Press Release must be submitted within 3 working days.

President's name & Signature:

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Treasurer's Name & Signature:

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Advisor's Name & Signature:

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Student Affairs Office' Signature:

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