

GRADUATE

APPLICATION FORM



2020 - 2021

**AFFORDABLE
EXCELLENCE IN
EDUCATION.**

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FOR UNIVERSITY USE ONLY :

ID #: Date Received:

Application For Admission To Graduate Programs

Semester applying for : ☐ Fall ☐ Spring ☐ Summer

Academic Year :

1. Full Name (as in official documents)

In English:
First Name Middle/Father's Name Family Name

In Arabic :
إسم العائلة إسم الأب الإسم الأول

2. Gender : ☐ Male ☐ Female

3. Marital Status : ☐ Single ☐ Married

4. Place and Date of Birth :
City Country Month/ Day/ Year

5. Nationality : Second Nationality(if any) :

6. Father's occupation : Mobile Still living : ☐ Yes ☐ No

7. Mother's full maiden name : Still living : ☐ Yes ☐ No

Occupation Mobile

8. Permanent mailing address : (A complete and valid address is mandatory. A P.O. Box alone is not sufficient)

Street Building/ Floor Next to

P.O. Box Zip Code City Country

Applicant's Mobile Email

Land Telephone Fax

9. Name of Person to contact in case of emergency :

Relationship Mobile

10. List the Secondary Schools you have attended starting with the most recent:

School(s)	Location	From (year)	To (year)

11. List all universities you have attended starting with the most recent

Full Name & Address of College or University	Dates of attendance (From - To)	Major	Diploma or Certificate Obtained/expected

12. List your academic distinctions, awards, prizes, etc.

.....

13. Please indicate in the space below the test(s) that you have taken along with scores or plan to take and date(s):

Test Date	TOEFL	IELTS	GMAT	GRE

14. Indicate the Program or College(s) and Major(s) you wish to apply for in order of preference. Use the program and major codes available in the kit.

1.

2.

3.

15. Do you have any physical/learning disabilities? If so, please explain.

.....

16. Have you previously applied to, or been accepted at Rafik Hariri University?

Yes ☐ No ☐

If yes, please specify.

.....

Academic year

College/Major

ID No.

17. Are you a National Social Security Fund beneficiary?

Yes ☐ No ☐

If no, indicate other sources of medical benefit (if any)

a. Present position (if employed)

Responsibilities

Name of employer

Name of institution

Address of institution

b. Previous position (if any).....

Job title
-----------	-------

Responsibilities

Date in position From To

Name of employer

Name of institution

Address of institution

20. How did you find out about RHU? Please check the answer that best applies.

- | | | |
|--------------------------------------|--|--|
| <input type="checkbox"/> RHU Student | <input type="checkbox"/> Promotion | <input type="checkbox"/> Career Exhibition |
| <input type="checkbox"/> Website | <input type="checkbox"/> Friends/Family member studying at RHU | <input type="checkbox"/> Referral |
| <input type="checkbox"/> Alumni | | |

I, the undersigned, have read and understood the content of this application, and declare that to the best of my knowledge and belief the information provided is complete and correct. I authorize investigation of all enclosed documents.

I am committed to abiding by the rules and regulations of the university and to submitting missing documents by deadlines. If requested by parents or guardians, the university will release grades and other relevant information. This document is considered a valid release upon signature.

All documents presented by applicants to complete a file for admission become the property of RHU. Applicants, accepted or rejected, have no right to claim any of these documents.

.....
Signature of Applicant

.....
Date

RHU PROGRAM/MAJOR CODES

College of Business Administration (CBA)

Masters of Business Administration	MBA
Masters of Business Administration - Oil and Gas Management	MBA-OG

College of Engineering (CE)

Master of Science in Electrical Engineering	MS-EE
Master of Science in Computer and Communications Engineering	MS-CC
Master of Science in Biomedical Engineering	MS-BE
Master of Science in Mechanical Engineering	MS-ME
Master of Science in Mechatronics Engineering	MS-MC
Master of Science in Civil and Environmental Engineering	MS-CV

College of Arts (CA)

Education	TD-EED
English Language	TD-SECEDU

Recommendation Form for Admission to Graduate Study

This form is to be filled out and returned to the Admissions Office by the announced deadlines.

Dear Applicant,

You are asked to submit **two recommendations** with your application. Please write your name (spelled the same way as on the application), the appropriate college, major and the name of the person filling this recommendation before providing it to the recommender to complete.

The recommendation should be submitted in a sealed envelope or mailed to the following address:

Admissions Office
Rafik Hariri University
Mechref, Lebanon
P.O. Box: 10 Damour - Chouf 2010

Name of Applicant _____ / _____ / _____
First Father's or Middle Last

College _____ Major _____

Recommendation requested from

Name _____ Title _____

1. How long have you known the applicant and in what capacity?

2. Please specify a rating of the applicant's abilities and scholarship with respect to the following:

	Exceptional	Very Good	Good	Average	Below Average	Unsatisfactory
Intellectual ability						
Writing Ability						
Communication Ability						
Leadership Ability						
Creativity						
Research Potential						
Team Work						
Perseverance						
Sense of Responsibility						
Integrity						

3. Please include your comments as to the applicant's strengths and weaknesses and whether or not you recommend him/her for graduate study. Substantiate your observations with real examples where appropriate.

Name _____

Position and Rank _____

Institution
Name _____

Name

Address

Signature _____ Date _____

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Name _____

Position and Rank _____

Institution
Name _____

Name

Address

Signature _____ Date _____

Name of Applicant :

ID #:

College & Major:

Semester applying for : ☐ Fall ☐ Spring

Checklist

Please make sure that all the following items are sent to the RHU Admissions Office along with your application.

Your application will not be reviewed until all the items have been received.

Academic Requirements

- ☐ A certified copy of the attained undergraduate degree
- ☐ Official transcript of university grades and university catalogue
- ☐ A certified copy of the Lebanese Official High School Certificate or its equivalent (for non-RHU students)
- ☐ Two letters of recommendation

Examination Requirements

- ☐ English language proficiency proof by submitting one of the following:
 - a. Official scores of the International Test of English as Foreign Language (TOEFL)
 - b. Official scores of the International English Language Testing System (IELTS)
 - c. Official score of SAT I Critical Reading & Writing section
Check with the Admissions Office or RHU website for the minimum required score.

(Accepted applicants scoring below English requirements must enroll in the Intensive English Program upon acceptance)

- ☐ Official results of examinations as required by colleges to which applicant is applying, that is:
 - a. GMAT (Graduate Management Admissions Test) for applicants to the College of Business Administration.
 - b. GRE (Graduate Record Examination) for applicants to the College of Engineering. Applicants must specify

RHU code (9725) in order for the results to be sent to RHU Admissions Office

Personal Data Requirements

- ☐ Original Civil Status Record (for Lebanese applicants)
- ☐ Photocopies of passport and residence permit (for non-Lebanese applicants)
- ☐ Three identical recent passport-size colored photos

Financial Requirements

- ☐ A non-refundable application fee of 100,000 LL paid in cash at RHU or by a certified cheque payable to " Rafik Hariri University" accompanying your application
- ☐ When you are admitted to RHU, you will be asked to pay 250,000 LL non-refundable enrollment deposit
- ☐ If you require dormitory and upon acceptance to RHU, a non-refundable dorm fee of 225,000 LL applies

FACTS ABOUT THE UNIVERSITY

Rafik Hariri University is located in Mechref, Damour, 20 kilometers south of Beirut. The campus sits on a hill overlooking the Mediterranean Sea, above the Mechref Village, a residential project with altitudes ranging from 30 to 560 meters above sea level. The climate is moderately cold from December to March and moderately hot from June to September.

Language of Instruction English

Academic Year

Fall Semester: September – December

Spring Semester: January – April

Campus Life & Facilities

The 54,000m², state-of-art campus has nine buildings, five parking lots, a bookstore, a photocopy center, an infirmary, a gymnasium, basketball and volleyball courts, club houses and two cafeterias.

Cultural, Social and Artistic Activities

RHU provides a supportive environment that encourages and enables students to actively participate in extracurricular activities. The Office of the Dean of Student Affairs works closely with students clubs, societies and councils to enrich students' life outside the classroom. By organizing a wide spectrum of athletic, cultural, social, artistic and theatrical activities and events that are physically, psychologically and socially constructive students are able to advance a cause, and practice a hobby they are passionate about. In doing so students have the opportunity to connect with like-minded peers, build friendships, and develop leadership skills.

Student Housing

There are two separate dormitories at Rafik Hariri University, one for the female students and the other for the male students. We offer comfortable, safe housing experience to international students and local residents who study away from home. Each dorm features a social sit-in area, a study room with computers connected to the internet and library resources, and a broadband WiFi coverage. A shuttle bus runs to and from Damour's highway serving students who wish to spend time off campus.

Transportation

Transportation is available from Beirut, Saida, Chouf, Shehim and major selected metro centers.

Athletic and Recreation

The indoor sports center and outdoor tennis, football and basketball courts at RHU provides ample opportunities for students, faculty and staff to participate in their favorite sports hobbies and training needs. A team of specialists organizes athletic activities and tournaments to engage students and help them develop skills in the sports they are passionate about. Varsity teams are formed and supported to participate in local and international competitions.

Health Care

The University Medical Clinic has a resident nurse that provides RHU students, faculty and staff preliminary healthcare services round the clock.

FOR OFFICIAL USE **ONLY**

ID #: _____ Applying for: ☐ Fall ☐ Spring Academic Year _____

Name of Applicant: _____ / _____ / _____
First Name Father's Name Family Name

Intended College and Major at RHU: _____

Last university attended: _____ Degree earned: _____

Year of graduation: _____ Undergraduate CGPA: _____ Major GPA : _____

TOEFL needed: ☐ Yes ☐ No TOEFL score: _____ Date taken: ____/____/____

Recommendation:

☐ Reject Reason: _____

☐ Schedule an Interview

☐ Accept
☐ Course Option ☐ Thesis Option

Conditions if any:

If the applicant should repeat undergraduate level courses, kindly list here the recommended courses:

Department Chair Name & Signature: _____ Date: ____/____/____

College Dean Name & Signature: _____ Date: ____/____/____

Graduate Admission Committee Recommendations

GAC Signature: _____ Date: ____/____/____

Rafik Hariri University

Office of admissions

Meshref, Lebanon

Tel: 00961 5 603090

P.O. Box: 10 Damour - Chouf 2010

Fax: 00961 5 601830

Extensions: 405/406/407

admissions@rhu.edu.lb



www.rhu.edu.lb

