

### TRAINING TASKS LOG

This form is to be filled out by the trainee on the training daily accomplished tasks and submitted to the academic advisor at the end of the co-op training period.

<b>Trainee Name</b>	<b>ID</b>
<b>College</b>	<b>Major</b>
<b>Signature</b>	<b>Date</b>
<b>Training Venue</b>	<b>Supervisor</b>

Week	Description of Tasks/Lessons Learned	Time Spent	Outcome*
1	1.		
	2.		
	Overall Comments:		
2	1.		
	2.		
	Overall Comments:		
3	1.		
	2.		
	Overall Comments:		
4	1.		
	2.		
	Overall Comments:		
5	1.		
	2.		
	Overall Comments:		
6	1.		
	2.		
	Overall Comments:		
7	1.		
	2.		
	Overall Comments:		
8	1.		
	2.		
	Overall Comments:		

<b>Signature of Work Supervisor:</b>	<b>Date:</b>
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