

credits. To earn a bachelor degree, a transfer student must study at least three regular semesters at RHU (taking a minimum of 36 credits) for a three years program or four regular semesters (taking a minimum of 48 credits) for a four years program and acquire the Co-op work experience.

### **Maximum Period**

The maximum study period to earn a Bachelor degree, excluding semesters of approved deferment of study, is 10 regular semesters for the Bachelor of Science, Bachelor of Arts, and Bachelor of Business Administration degrees and 12 regular semesters for the Bachelor of Engineering degree.

If, for compelling reasons, a student cannot complete the Bachelor degree within the apportioned period, a request for extension may be submitted through the college council for approval by the University Academic Board.

### **Student Class Level**

The student class level is defined in accordance with the following criteria:

First year:	00-29 credit hours
Second year:	30-65 credit hours
Third year:	66-99 credit hours
Fourth year:	100 and above credit hours

### **Course Load**

#### **Minimum Load**

The minimum semester load shall be 12 credits unless the student needs less than that to graduate. In certain cases, the College Dean may approve a 9 credits minimum upon the recommendation of the Academic Advisor.

#### **Maximum Load**

The maximum load in a regular semester shall be 18 credits, which may be increased to 19 upon the Dean's approval. A student may be allowed to take a maximum of 21 credit hours if s/he: (1) has a CGPA of no less than 85 or (2) needs 21 credits to graduate and has a CGPA of 73 or above.