FA 10. WORKLOAD CREDIT FOR SUPERVISING SLP's

Title:	**WORKLOAD CREDIT FOR SUPERVSING SLPs**
Policy Number:	FA 10/ 2017
Effective Date:	Spring 2019
Issuing Authority:	University Administrative Board

1. RATIONALE

Faculty members' responsibilities include supervising Summative Learning Projects (SLP). The SLP represents an important experience in which students embark on a creative endeavor that begins with an idea and ends with an innovative solution to a tangible problem. The SLP is a major undertaking in which all previously attained knowledge and skills come to play in a team oriented task that considers real constraints to reach a plausible solution to the problem at hand. Often times the solutions are original with potential for future development. Needless to say that the SLP experience encompasses most of the students' learning outcomes that represent the foundation of program accreditation.

The importance of the SLP has to be expressed in ways to ensure that the experience yields its intended outcomes. Therefore, resources and intimate faculty involvement have to be available to ensure that those outcomes are met.

2. POLICY

> Full-time faculty members shall be given credit on their load as follows:

  o 1 credit of workload is granted for each group encompassing four students (4) or more, up to three groups. Awards for groups of less than Four members are prorated as follows: ¼ credits for a 1 student group and 2/4 credits for a 2 student group.
  o 0.5 credits for each group beyond three groups and prorated according to the number of students in the group.

> A Part-time faculty member is not allowed to supervise projects.

> Full time faculty member may supervise more than three groups if all other FT faculty members have committed to three groups each.

> FT Faculty members are expected to co-supervise other groups, if requested, in addition to serving the main advisor of SLP groups assigned to him/her.

> Supervision must conform to the SLP policy provisions and standards

> The Chair of the department shall act as the SLP coordinator and is responsible for ensuring that quality supervision is rendered.

3. STAKEHOLDER IMPACT AND SCOPE

This policy will improve the SLP outcomes and prospects of accreditation.

4. RELATED DOCUMENTS

- Faculty workload policy

- SLP policy

5. APPROVAL AND REVIEW

The stakeholders who participated in moving the policy forward are:

1. Proposed by the Office of the VP for Academic Affairs
2. Discussed and recommended by the Board of Deans
3. Reviewed and forwarded by the Academic and Curriculum Committee

6. FINAL APPROVAL

Approved by RHU Administrative Board on October 22, 2024