GA 21. Equipment Configuration Policy

Title:	Equipment configuration policy
Policy Number:	GA 21 / 07.18
Effective Date:	July 24, 2018
Issuing Authority:	VP for Development

1. RATIONALE

This policy has been established to create a standard configuration for all technology resources at RHU. Because of the variances between the types, makes, models, configurations, builds, versions, and brands of technology resources available, it is necessary to standardize all technology resources to make service and maintenance easier and also to help keep costs down.

2. POLICY

All employees shall order and utilize equipment that is serviceable and recommended by the RHU IT/IS Department. Since equipment availability changes over time, especially when referring to technology, any individual or department wishing to purchase technology equipment should first consult a RHU IT/IS Department personnel member for current specifications for any given piece of equipment.

This applies to any and all technology equipment including, but not limited to:

- Servers
- Network equipment
- Security equipment
- Software (Application, Operating System, Network-Based, etc.)
- Other technology equipment not specifically mentioned here

3. RELATED DOCUMENTS

> IT Manual

4.   APPROVAL AND REVIEW

OFFICER RESPONSIBLE: VP for Development

AUTHORITY: University Administrative Board
POLICY REVIEWED BY: VP for development, IT Department/ Infrastructure & Security

EFFECTIVE DATE: July 24, 2018

REVIEW DATE: As needed

REVISION HISTORY: None.

RELATED POLICIES: All University Policies and Procedures

FINAL APPROVAL BY THE PRESIDENT:

Signature:

Date: July 24, 2018