

## CAFETERIA POLICIES AND PROCEDURES

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| <b>Title:</b>             | <b>Cafeteria Policies and Procedures</b> |
| <b>Policy Number:</b>     | SA 12/08.2018                            |
| <b>Effective Date:</b>    | September, 2018                          |
| <b>Issuing Authority:</b> | Office of the President                  |

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### 1. RATIONALE

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These policies and procedures are to govern the cafeteria services at RHU, to ensure an enjoyable experience to all students, faculty, and staff.

### 2. POLICY

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- Students are expected to maintain orderliness and cleanliness at the cafeteria at all times
- Students are expected to report any misconduct or complaint about the cafeteria
- Students are not allowed to hang any posters, flyers, print-outs on the cafeteria walls; Plexiglas holders have been installed for this purpose
- Students must respect the shared spaces and their colleagues
- Students are expected to preserve the cafeteria assets (tables, chairs, walls, flooring, etc.)

### 3. PROCEDURES

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In case of misconduct by any student, the case will be transferred to the disciplinary committee so further actions can be taken.

### 4. STAKEHOLDER IMPACT AND SCOPE

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It is the responsibility of each RHU student and staff member to familiarize themselves with policies and procedures relevant to the cafeteria.

### 5. RELATED DOCUMENTS

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- RHU Student Handbook

### 6. APPROVAL AND REVIEW

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**Approved by RHU Administrative Board on October 22, 2024**