

ELECTIONS POLICIES AND PROCEDURES

Title:	Elections Policies and Procedures
Policy Number:	GP 105.08.2018
Effective Date:	September, 2018
Issuing Authority:	Office of the President

1. RATIONALE

Participation in the Student Representative Committee elections is the right of every student at Rafik Hariri University. To keep those elections transparent, regulated, and unbiased, the following policies and procedures have been articulated.

2. DEFINITIONS

- 2.1 Student Representative Committee is a committee responsible for voicing the students' concerns. It consists of 7 students from the various Colleges elected by secret ballot to represent the three colleges as follows:
- a. 1 student representative from the SRC of the CSIS elected by the SRC of that college.
 - b. 3 student representatives from the SRC of the CE elected by the SRC of that college.
 - c. 2 student representatives from the SRC of the CBA elected by the SRC of that college.
 - d. 1 student representative from the Freshman Program elected by the freshman students
- One faculty advisor is responsible for the whole committee.

3. POLICY

Eligibility to run for elections:

- a. Freshmen Students: Must be registered for at least 12 credits
- b. Undergraduate Students: Must have at least 12 credits
- c. Graduate Students: Must have at least 6 credits
- d. Intensive Students: Must be registered at least 12 credits excluding the intensive courses
- e. Probation Students and Dean's Warning: Not Eligible

Eligibility to vote:

- a. Freshmen Students: Must be registered for least 6 credits at the time of the elections
- b. Undergraduate Students: Must be registered for 12 credits unless completing requirements for a degree in final semester
- c. Graduate Students: Must be registered for 6 credits at the time of the elections
- d. Intensive Students: Must be registered for at least 12 credits including the intensive courses
- e. Probation Students and Dean's Warning: Eligible

4. PROCEDURES

How to Run for SRC elections:

- a. Students seeking to nominate themselves for the SRC elections must meet the above mentioned eligibility criteria
- b. Students seeking to run for election must submit a "Candidate Nomination Form". The form can be obtained from the Student Affairs Office.
- c. After the nomination has been accepted, the nominee is responsible for managing and running their campaign.

Restrictions:

a. Posters:

- i) All posters must have prior approval from the Student Affairs Office before they are placed on campus
- ii) Materials to be posted may not contain material that is obscene, pornographic, vulgar, racist, sexist, homophobic, or contain material directed to incite violations of the Student Code of Conduct. Pictures of religious and/or political affiliations are strictly prohibited.
- iii) All posters must be stamped by an official stamp of the Student Affairs Office

b. Campaigns:

- i) Campaign expenditure must not be excessive and be limited to printing, decorations and elections related paraphernalia as approved by the Office of Student Affairs.
- ii) Evidence of undisclosed gifts, services and/or favours shall result in the dismissal of the candidate from the elections and possible disciplinary measures.
- iii) Clear evidence of intimidation shall result in dismissal of the candidate/candidates, disciplinary action and possible referral to the police authorities for further investigation and action

5. STAKEHOLDER IMPACT AND SCOPE

It is the responsibility of each RHU student, SRC nominee, committee member, advisor, and RHU faculty and staff member to familiarize themselves with policies and procedures relevant to the SRC elections.

6. RELATED DOCUMENTS

- > RHU Student Handbook
- > RHU Elections Handbook
- > Candidate Nomination Form

7. APPROVAL AND REVIEW

Approved by RHU Administrative Board on October 22, 2024