

Cumulative GPA (CGPA)

The cumulative GPA is computed as follows:

1. Determine quality points of all courses taken
2. Add the total quality points and the total number of corresponding credit hours.
3. Divide the total quality points by the total number credit hours.

Grading System

Numeric grades are used to represent student performance in a course. The letter grades are calculated according to the scheme outlined below. The minimum passing letter grade is D.

Numeral Grade	Letter Grade	Grade Value	Description
≥ 95	A+	4	Distinguished
≥ 90 and < 95	A	3.85	Excellent
≥ 85 and < 90	B+	3.75	Very Good
≥ 80 and < 85	B	3.40	Good
≥ 77 and < 80	C+	3.00	Fair
≥ 73 and < 77	C	2.70	Average
≥ 70 and < 73	C-	2.35	Satisfactory
≥ 65 and < 70	D+	1.85	Minimal Pass
≥ 60 and < 65	D	1.25	Weak
< 60	F	Zero	Fail
Other grade designations			
I	Incomplete		
P	Passing grade		
PH	Pass with Honor		
W	Withdrawal		
WE	Excused withdrawal		
CIP	Course in progress		
CR	Credit Granted		

Academic Probation

A bachelor student receives an academic probation if his/her CGPA falls below 70 after attempting at least 24 credits by the second or any subsequent matriculated semester, excluding summer sessions. Students with two consecutive probations may choose to:

- a) Continue in the same major with the approval of the College Council but risks academic critical standing if by the end of the following semester the student accumulates three consecutive probations.
- b) Change major: if accepted in the new major, the transferred courses and CGPA will be determined according to the requirements of the new major. If the CGPA of the transferred courses is 70 or higher, the probation status is removed, and if not it shall remain in effect.

The Registrar's Office shall generate a report of students on probation at the end of every semester and send it to the colleges who will inform the student and the concerned department of the probation status.

A student may remove probation in a summer semester but the results of the summer semester shall not cause probation.

Course Load. Normally the maximum study load for a student on probation is 12 credits (6 in a summer semester). The load may be increased to 13 credits (7 in a summer semester) if one of the courses is a 4-credit course or a 1 credit required lab course. The load may also be increased to 15 credit hours (9 in a summer semester) if the student is expected to graduate at the end of the semester subject to the approval of the concerned dean. A student on probation shall be denied access to on-line registration and must register through the academic advisor. A student on probation should be encouraged to repeat the courses with a grade of 70 or lower and must repeat failed courses when first offered.

Critical Academic Standing

A student shall be placed in *Critical Academic Standing* if s/he:

- Accrues three consecutive probations or four probations throughout the entire period of study, or
- Attains a CGPA less than 60 more than once as a matriculated student.

A student placed on *Critical Academic Standing* by the end of a regular semester shall be allowed to register in the following semester up to 15 credits (at least 9 credits of repeated